



April 8, 2025
Board of Health Minutes
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X		Bill Stewart – Dawson County Commissioner
	X	Nicole Thorell –Dawson County Citizen
X		Scot Grams – Franklin County Supervisor
	X	Glenn Hofman – Gosper County Supervisor
X		Daren Hatch – Gosper County Citizen
X		George Scott – Harlan County Supervisor
X		Yvonne Tolle – Harlan County Citizen
X		Heath Hofstetter – Kearney County Commissioner
X		Rick Streeter – Phelps County Commissioner
	X	Cody Krull – Kearney County Citizen
	X	Lori Reiner – Phelps County Citizen
X		Dr. Brady Beecham – Physician
X		Dr. Jessica Robb – Veterinarian
	X	Melissa Hall PAC – Midlevel Practitioner

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Andrea Shoemaker – Executive Assistant, Jesse Valenti – Finance Section Manager, Katie Mulligan - Planning Section Manager, Haleigh Eschliman – Home Visitation Supervisor, Ashley Green – Environmental Health Supervisor, Adam Viar Environmental Health Specialist and Mike Henery – FGH Law office (TRPHD Legal Counsel).

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:03 PM by Sue Hunter, Board President, as an in-person meeting in accordance with the Nebraska Open Meetings Act. As such, virtual participation (voting) is not allowed by board members. The virtual option (Zoom) is available for public participation.

Roll call completed by Shoemaker; 11 members present (Lynch, Hunter, Stewart, Grams, Hatch, Scott, Tolle, Hofstetter, Streeter, Beecham, Robb).

APPROVAL OF AGENDA. Motion made by Lynch, seconded by Stewart to approve agenda as presented.
Roll call vote, 11 ayes, 0 nays, Motion carried.

INTRODUCTIONS | ACKNOWLEDGEMENTS

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hunter noted the meeting notice publication has occurred in newspapers of record

within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website.

Introductions Acknowledgements

Jeremy Eschliman, Health Director, welcomed the new Harlan County Public Citizen Representative, Evonne Tolle. He also congratulated Ashley Green as the new Environmental Health Supervisor.

J. Eschliman noted the organization bylaws were present in the board packet for review as was the last board meeting and would stand unchanged, unless recommendations were forwarded.

MATERIAL AVAILABLE ELECTRONICALLY BEFORE THE MEETING & AVAILABLE AT THE MEETING

- Financial Packet
 - Finance Committee Agenda 4.8.25
 - Finance Committee Meeting Agenda 2.25.25
 - Finance Committee Meeting Minutes 2.25.25
 - BOH Financials January 2025
 - BOH Financials February 2025
- Policies Packet
 - 3.26.25 Policy Committee Agenda
 - 3.26.25 Policy Committee Meeting Minutes
 - 105.6 Department-Owned Vehicle Use
 - 307.3 Tuition Assistance and Reimbursement
 - 310.3 Employee Performance Evaluation
- Contract
 - Contract Log
- BOH Meeting February 4, 2025, Minutes
- BOH Meeting April 8, 2025, Agenda
- 2024-2025 Health Director Annual Goals 3.5.25
- 2025-2026 Health Director Annual goals 3.23.25
- April 8 BOH Env. Health Education Update
- Gallup Employee Engagement Feb 2025 ALL
- Gallup Employee Engagement Feb 2025 JE
- Organization Bylaws
- Resolution 2025-2 Legislative Advocacy
- Strategic Plan Update April 2025
- TRPHD Environmental Health Cost Sheet

Approval of Minutes from February 4, 2025, MEETING. Motion made by Streeter, seconded by Beecham to approve February 4, 2025, minutes as presented. **Roll call vote, 8 ayes, 0 nays, 3 abstain (Hatch, Tolle, Hofstetter), Motion carried.**

DIRECTOR'S REPORT

Haleigh Eschliman, Home Visitation Supervisor, provided a recap of the Home Visitation Program's first year. In the past year, the program completed 620 home visits. The program has grown to include four Family Support Specialists this year and is continuing to expand. H. Eschliman emphasized the importance of supporting parents in their homes, acknowledging that parenting can be challenging. The program is currently operating across all counties we serve.

Adam Viar, Environmental Health Specialist, provided an update on the Swimming Pool Program, noting that recent meetings on March 20th were well received, and the initiation for the program is proceeding smoothly.

Katie Mulligan, Planning Section Manager, provided an update on the progress of the Strategic Plan. This included a review of key milestones and developments, with further discussion to follow in the board packet.

Dr. Brady Beecham announced she will be stepping down from the board physician position but emphasized that she was committed to a smooth transition.

J. Eschliman announced planned employee transitions, including Rosa Pinon and Dr. Aravind Menon.

J. Eschliman reviewed the 2025 employee engagement survey results, highlighting key findings and insights. J. Eschliman reviewed the progress made towards his 2024-2025 Health Director goals, highlighting key accomplishments and areas of focus. He also reviewed his goals for the 2025-2026 period.

Brady Beecham exited the board meeting at 6:39 PM.

Old Business

New Business

Recommendation to approve Environmental Health Fees – Mulligan reviewed the proposed environmental health fees, emphasizing their alignment with the evolving goals and priorities of the TRPHD. During the discussion, it was noted that the fees were calculated and assessed to ensure they support sustainability of programs. Motion made by Hatch, seconded by Stewart to approve Environmental Health Fees. **Roll call vote, 10 ayes, 0 nays, Motion carried.**

Finance Committee recommendation to endorse Wage Range Document. J. Eschliman discussed the need to ensure competitive salary ranges and recommendations for new positions/eliminations of unneeded positions to benefit the organization. J. Eschliman also discussed the current organizational chart relative to the future organizational chart. Motion to approve new positions, changed positions, and eliminated positions as recommended by the Health Director. Motion made by Lynch, seconded by Hatch to approve new positions, changed positions, and eliminated positions as recommended by the Health Director. **Roll call vote, 10 ayes, 0 nays Motion carried.**

Recommendation to approve January and February 2025 financial reports. Jesse Valenti, Finance Manager, discussed the finance committee meeting that proceeded this meeting, resulting in recommendation by the committee for approval of January and February 2025 financial reports. Valenti

provided an overview of financial reports. Motion made by Stewart, seconded by Lynch to approve January and February 2025 financial reports. **Roll call vote, 10 ayes, 0 nays, Motion carried.**

Discussion of legislative advocacy / potential actions. J. Eschliman provided an update on the current funding situation, highlighting key developments and any changes since the last meeting. He reviewed the available funding sources and outlined any challenges or opportunities related to the health department.

Recommendation to approve 105.6 Department-Owned Vehicle Use, 307.3 Tuition Assistance and Reimbursement, and 310.3 Employee Performance Evaluation. Mulligan reviewed the changes to the policy per committee recommendations and legal recommendations. Motion made by Streeter, seconded by Robb to approve 105.6 Department-Owned Vehicle Use, 307.3 Tuition Assistance and Reimbursement, and 310.3 Employee Performance Evaluation. **Roll call vote, 10 ayes, 0 nays, Motion carried.**

Dan Lynch exited the Board Meeting at 7:04 PM.

Closed Session for Health Director Evaluation.

Motion to ENTER closed session RE: Health Director Evaluation. Motion made by Stewart, seconded by Grams to enter closed session to review Health Director Evaluation. **Roll call vote, 9 ayes, 0 nays, Motion carried.**

The board entered a closed session at 7:11 PM.

Motion to EXIT closed session RE: Health Director Evaluation. Motion made by Stewart, seconded by Hatch to exit the closed session. **Roll call vote, 9 ayes, 0 nays. Motion carried.**

The board exited the closed session at 7:20 PM

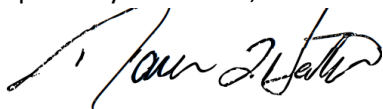
Motion to approve a 5% pay raise for the Health Director, Jeremy Eschliman. Motion made by Stewart, seconded by Grams, to approve a 5% pay raise for Health Director, Jeremy Eschliman. **Roll call vote, 9 ayes, 0 nays. Motion carried.**

Public Comment. The board accepted public comments.

Adjournment: The Two Rivers Public Health Department Board of Health meeting was called to adjournment by consensus at 7:27 PM by Hunter.

NEXT BOARD MEETING: June 3, 2025, at 516 W 11th St Suite 108B, Kearney, NE.

Respectfully submitted,



Daren Hatch,
Adhoc Secretary (AS/JE)