



Board of Health Minutes October 6, 2026

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch, Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X		Bill Stewart – Dawson County Commissioner
	X	Nicole Thorell –Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
X		Renee Grams – Franklin County Citizen
X		Glenn Hofman – Gosper County Supervisor
X		Daren Hatch – Gosper County Citizen
X		George Scott – Harlan County Supervisor
X		Yvonne Tolle – Harlan County Citizen
	X	Heath Hofstetter – Kearney County Commissioner
X		Cody Krull – Kearney County Citizen
	X	Rick Streeter – Phelps County Commissioner
X		Kayla Knauss DO – Physician
X		Dr. Alicia Lyons - Dentist
X		Dr. Jessica Robb – Veterinarian
X		Leigh Anee Lehmann – Mid-Level Practitioner
X		Melissa De La Torre - Minority Health Representative

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Katie Mulligan – Chief Operating Officer; Andrea Shoemaker – Executive Assistant; Jesse Valenti – Finance Section Manager; Jacki Haley – Clinical Section Manager; Haleigh Eschliman – Home Visitation Supervisor; Ashley Green – Environmental Health Supervisor; Kirsten Milam – Health Educator; Lucia Luna Community Health Worker; Nancy Sanchez – Community Health Worker; Jeremiah Roberts – Community Health Worker; Mike Henry- Legal Counsel.

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:01 PM by Sue Hunter, Board President, as a Virtual meeting in accordance with the Nebraska Open Meetings Act. As such, virtual participation (voting) is allowed by board members. The virtual option (Zoom) is also available for public participation.

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hunter noted the meeting notice publication has occurred in newspapers of record within each county of the district, in addition to an agenda being continually current and available at the TRPHD office and on the TRPHD website.

Roll call completed by Shoemaker; 13 members present (Lynch, Hunter, Stewart, R. Grams, Hoffman, Hatch, Scott, Tolle, Krull, Knauss, Robb, Lehmann, and De La Torre).



APPROVAL OF AGENDA. Motion by Lynch, seconded by Stewart, to approve the agenda as presented.
Roll call vote, 13 ayes, 0 nays, Motion carried.

Alicia Lyons entered the board meeting at 6:05 PM.

Introductions | Acknowledgements

Jeremy Eschliman, Health Director, introduced Lucia Luna, Nancy Sanchez, and Jeremiah Roberts as Community Health Workers, and Kirsten Malim as a Health Educator as new members of the Two Rivers Public Health Department team.

Approval of Minutes from the regular meeting on August 11, 2026 and Budget Hearing on August 11, 2026. Motion made by Hoffman, seconded by Lynch to approve the regular meeting on August 11, 2026 and Budget Hearing on August 11, 2026 minutes as presented. **Roll call vote, 10 ayes, 0 nays, 4 abstain (Stewart, Hatch, Scott, Tolle). Motion carried.**

MATERIAL AVAILABLE ELECTRONICALLY BEFORE THE MEETING & AVAILABLE AT THE MEETING

- Finance
 - Contract Index August and October
 - August 25, 2026, Finance Committee Meeting Minutes
 - October 1, 2026, Finance Committee Meeting Minutes
 - July and August 2026 BOH Financials
- Policy
 - Record Retention 117.3
 - Credit Card Usage 200.6
 - Affirmative Action 318.4
 - Employee Wellness 326.6
 - Americans with Disabilities Act 328.5
 - Confidentiality and HIPPA 331.4
 - Drug Free Workplace 332.5
 - Ethics 334.7
 - Family Friendly Workplace 336.4
 - Policy Committee Meeting Minutes 10.1.26
- October TRPHD Board of Health Presentation
- BOH Meeting Minutes August 11, 2026
- BOH Meeting Minutes August 11, 2026, Budget Hearing
- BOH Meeting Agenda October 6, 2026

DIRECTOR'S REPORT

J. Eschliman provided an update on the office expansion project, noting that the project is substantially complete and the department has been approved for occupancy. Staff are currently working on furniture procurement and hope to hold the next Board meeting in the new space. J. Eschliman also shared the proposed names for the new meeting areas, Confluence and Riverbend, which were well



received and supported by the Board. J. Eschliman also hosted the inaugural class of Kearney UNMC medical students earlier in the day. J. Eschliman expressed appreciation for the partnership with UNMC and the opportunity to engage with and encourage the next generation of physicians.

Chief Operating Officer Report

Mulligan, Chief Operating Officer, presented on the workforce development plan, including continued onboarding and professional development as the department brings in the RHTP workforce. She discussed the importance of creating common ground across the team and providing opportunities for staff to participate in onboarding activities to refresh or expand their knowledge. Mulligan also reviewed workforce development efforts, including standardized questions that will be released to the entire team in October. She provided an update on the department's strategic planning areas, noting that TRPHD is nearing the completion of its first year and is progressing well across the four strategic planning areas.

Ashley Green, Environmental Health Supervisor, presented the Environmental Health annual report, Growing Capacity and Expanding Reach. She reviewed current grant funding and program initiatives, including hazardous waste, nuisance prevention, aquatic safety, Cool Pools, and lead environmental assessments. Green also highlighted the department's activities and impact, including 26 lead inspections/assessments, 43 swimming pool inspections, 54 mosquito trap nights, 37 environmental complaints addressed, 171 radon test kits distributed, 13 public presentations, 4 emergency preparedness activities, and 820 Narcan doses distributed.

Chief Medical Officer Role Transition

J. Eschliman provided an overview of the discussion regarding the potential transition of the current Medical Director, including clarification of responsibilities, contractor status, and malpractice insurance requirements. J. Eschliman discussed distinguishing Medical Director duties from Board of Health responsibilities and reviewing how other health departments address these roles. Jeremy will gather additional information and bring options back to the Board for further discussion at the December meeting.

July and August 2026 Financial Reports

Jesse Valenti, Finance Section Manager, provided a financial overview, including expenditures exceeding the break-even benchmark in several budget categories, and discussed overall spending trends and contributing factors as part of routine financial oversight. Revenue for the month was also reviewed, with funding received from federal, state, local, and other sources. Motion made by Lynch, seconded by Hoffman, to approve the July and August 2026 financial reports. **Roll call vote, 14 ayes, 0 nays, Motion carried.**



Recommendation to approve the modifications to the following policies

Mulligan reviewed updates and revisions made to existing policies. Motion made by Hatch, seconded by Stewart, to approve all recommended revisions and updates to the following policies Record Retention Policy 117.3, Credit Card Usage Policy 200.6, Affirmative Action Policy 318.4, Employee Wellness Policy 326.6, Americans with Disabilities Policy 328.5, Confidentiality and HIPAA Policy 331.4, Drug-Free Workplace Policy 332.5, Ethics Policy 334.7, and Family-Friendly Workplace Policy 336.4, as presented.

Roll call vote, 14 ayes, 0 nays, Motion carried.

Resolution 2026-4 Coordination of Regulatory Authority and Services

J. Eschliman presented Resolution 2026-4, *Coordination of Regulatory Authority and Services*, and provided an overview of the need for the resolution and the authority and services addressed within it. The resolution outlines coordination between Two Rivers Public Health Department and local governmental entities and other governmental partners regarding regulatory authority and public health services. J. Eschliman reviewed the key provisions and explained how the resolution supports clear coordination and understanding of responsibilities. The resolution was previously reviewed by the Policy Committee and legal counsel prior to being presented to the Board for consideration. Motion made by Stewart, seconded De La Torre to approve Resolution No. 2026-4 TRPHD Coordination of Regulatory Authority and Services as presented. **Roll call vote, 12 ayes, 2 nays (Lynch, Hoffmann), Motion carried.**

Public Comment. The board accepted public comments.

Adjournment: The Two Rivers Public Health Department Board of Health meeting was called to adjournment by consensus at 6:47 PM by Hunter.

NEXT BOARD MEETING: December 1, 2026, 6:00 PM IN-PERSON

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Robb", is written over a horizontal line.

Jessica Robb, DVM
Adhoc Secretary (AS/JE)