



June 3, 2025
Board of Health Minutes
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X		Bill Stewart – Dawson County Commissioner
X		Nicole Thorell –Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
X		Glenn Hofman – Gosper County Supervisor
X		Daren Hatch – Gosper County Citizen
X		George Scott – Harlan County Supervisor
X		Yvonne Tolle – Harlan County Citizen
X		Heath Hofstetter – Kearney County Commissioner
	X	Rick Streeter – Phelps County Commissioner
	X	Cody Krull – Kearney County Citizen
X		Lori Reiner – Phelps County Citizen
X		Dr. Brady Beecham – Physician
	X	Dr. Jessica Robb – Veterinarian
X		Melissa Hall PAC – Midlevel Practitioner

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Andrea Shoemaker – Executive Assistant, Jesse Valenti – Finance Section Manager, Katie Mulligan - Planning Section Manager, Jacki Haley - Clinical Section Manager and Tana Fye – FGH Law office (TRPHD Legal Counsel).

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:00 PM by Sue Hunter, Board President, as a virtual meeting in accordance with the Nebraska Open Meetings Act. As such, virtual participation (voting) is allowed by board members. The virtual option (Zoom) is available for public participation.

Roll call completed by Shoemaker; 12 members present (Lynch, Hunter, Stewart, Thorell, Hoffman, Hatch, Scott, Tolle, Hofstetter, Reiner, Beecham, Hall).

APPROVAL OF AGENDA. Motion made by Lynch, seconded by Thorell to approve agenda as presented.
Roll call vote, 12 ayes, 0 nays, Motion carried.

INTRODUCTIONS | ACKNOWLEDGEMENTS

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hunter noted the meeting notice publication has occurred in newspapers of record within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website.

Introductions Acknowledgements

No introductions were made, and no members of the media were present at the meeting.

MATERIAL AVAILABLE ELECTRONICALLY BEFORE THE MEETING & AVAILABLE AT THE MEETING

- Financial Committee Meeting
 - Finance Committee Meeting Agenda 4.29.25
 - Finance Committee Meeting Agenda 5.20.25
 - BOH Financials April 2025
 - Grant and Subaward Guideline (2024-2025) March 2025
 - NACO Health and Dental Premiums for 2025-2026
 - NACO Health and Dental Renewal Letter for 2025-2026
 - Principal Life Insurance (Vision)
 - 2025 July 1st Fee Revision (FSA)
 - CPR STI IMM 5.19.25
 - Finance Committee Meeting Minutes 5.20.25
 - CPA Proposals for 2025-2027
 - Lengemann Associates – Audit Bid Proposal
 - Dana F. Cole – Audit Bid Proposal
 - Finance Committee Meeting Minutes 4.29.25
- Policy Committee Meeting - Policies
 - 3.26.25 Policy Committee Agenda
 - 3.26.25 Policy Committee Meeting Minutes
 - 105.6 Department-Owned Vehicle Use
 - 307.3 Tuition Assistance and Reimbursement
 - 310.3 Employee Performance Evaluation
- Board of Health Agenda 6.3.25
- Board Physician Kayla Knauss DO Email
- BOH Meeting Minutes April 8, 2025
- April 8 BOH Env. Health Education Update
- Clinical Cost Sheet
- Contract Log
- Education Presentation BOH CHIP Presentation
- Health Dental Renewal Letter 2025-2026
- NACO Employee Insurance Table 7
- Strategic Plan Update 6/2025

Approval of Minutes from April 8, 2025, MEETING. Motion made by Stewart, seconded by Beecham to approve April 8, 2025, minutes as presented. **Roll call vote, 10 ayes, 0 nays, 2 abstain (Thorell, Hoffman), Motion carried.**

DIRECTOR'S REPORT

Jeremy Eschliman, Health Director, provided an update on the current funding situation, highlighting key developments. He reviewed existing and potential funding sources and discussed challenges and opportunities related to the Health Department. Additionally, he shared preliminary ideas regarding potential engagement with state senators, including the possibility of inviting them to a future meeting for further dialogue and collaboration.

Katie Mulligan, Planning Section Manager, provided an overview of the Community Health Improvement Plan, outlining the process undertaken over the past several years to develop the plan. Mulligan highlighted the quality of the data collected and emphasized the strong collaboration with hospitals and other stakeholders involved in the process. Mulligan presented the updated priorities, which include Access to Care, Chronic Disease, Environmental Health, and Mental Health.

Mulligan also shared preliminary ideas and potential priorities for the next Strategic Plan, which she intends to present at the next board meeting.

J. Eschliman shared that he has been in discussions with legal counsel regarding the adoption of regulations. He noted that a decision has been made to develop a policy that clearly outlines the process by which the Board of Health adopts regulations, as well as the importance and rationale for adopting such regulations.

Discussion and Approval of Appointment of Dr. Kayla Knauss as Board Physician – J. Eschliman reviewed the proposed Letter of Interest from Dr. Kayla Knauss. Motion made by Lynch, seconded by Hatch to approve Dr. Kayla Knauss as Board Physician effective July 1, 2025. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Brady Beecham exited the board meeting at 6:26 PM

Approval of Community Health Improvement Plan 2025. Mulligan further elaborated on the development of the Community Health Improvement Plan and the impact it will have on future programming. Mulligan discussed the importance of community feedback during this process to ensure that TRPHD is meeting the needs of the community. Motion to approve Community Health Improvement Plan 2025. Motion made by Lynch, seconded by Hoffman to approve the Community Health Improvement Plan 2025. **Roll call vote, 11 ayes, 0 nays Motion carried.**

Finance Committee Recommendations

Indirect Cost Rate (IDC) for 2025-2026 Budget (39.76%) – Jesse Valenti, Finance Section Manager reviewed the indirect cost rate and why it would be going up slightly. Motion made to made by Lynch, seconded by Stewart to approve indirect cost rate (IDC) for 2025-2026 Budget (39.76%). **Roll call vote, 11 ayes, 0 nays Motion carried.**

Brady Beecham entered the board meeting at 6:32 PM

March and April 2025 financial reports- Valenti, discussed the finance committee meeting recommendation by the committee for approval of March and April 2025 financial reports. Valenti provided an overview of financial reports. Motion made by Lynch, seconded by Hoffman to approve March and April 2025 financial reports. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Employee Benefit Insurance Premium Rates- Valenti, discussed the employee benefits insurance premium rates. Motion made by Hoffman, seconded by Lynch to approve Employee Benefit Insurance Premium Rates. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Clinical Fees- Jacki Haley, Clinical Section Manager presented a detailed overview of the proposed fee structure for STI testing, CPR certification, and immunization services. Haley highlighted the thought behind each fee adjustment, emphasizing the alignment with current service costs and industry standards. Motion made by Lynch, seconded by Hoffman to approve Clinical Fees. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Discussion/Action on Auditor Proposals – Valenti reported that two audit proposals were received and reviewed. He presented the pros and cons of each proposal for the Board’s consideration. Motion made by Hatch, seconded by Lynch to approve a 3-year contract with Dana F. Cole & Company, LLP with a request that they have the audit back by December 15th. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

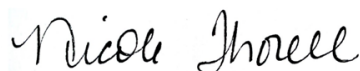
Recommendation to approve 115. 5 Absence of Director, 118 Board of Health Attendance, 320.2 Retirement, 327.3 Employee Grievance and 337.6 Workplace Safety. Mulligan reviewed the changes to the policy per committee recommendations and legal recommendations. Motion made by Lynch, seconded by Hall to approve 115. 5 Absence of Director, 118 Board of Health Attendance, 320.2 Retirement, 327.3 Employee Grievance and 337.6 Workplace Safety. **Roll call vote, 10 ayes, 0 nays, Motion carried.**

Public Comment. The board accepted public comments.

Adjournment: A motion to adjourn the Two Rivers Public Health Department Board of Health meeting was made by Hoffman and seconded by Lynch. The meeting was adjourned by consensus at 7:37 PM.

NEXT BOARD MEETING: August 5, 2025, at 516 W 11th St Suite 108B, Kearney, NE.

Respectfully submitted,



Nicole Thorell,
Secretary (AS/JE)