



August 13, 2024
Board of Health Minutes
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X		Rick Zarek – Dawson County Commissioner
X		Nicole Thorell –Dawson County Citizen
X		Scot Grams – Franklin County Supervisor
	X	George Scott – Franklin County Supervisor
X		Glenn Hofman – Gosper County Supervisor
	X	Daren Hatch – Gosper County Citizen
X		Heath Hofstetter – Kearney County Commissioner
X		Cody Krull – Kearney County Citizen
X		Rick Streeter – Phelps County Commissioner
X		Lori Reiner – Phelps County Citizen
	X	Dr. Brady Beecham – Physician
X		Dr. Jessica Robb – Veterinarian
	X	Dr. Katherine Goodwin – Dentist
	X	Dr. Mahesh Pattabiraman – Minority Representative
X		Melissa Hall PAC – Midlevel Practitioner

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Jesse Valenti – Finance Section Manager; Andrea Shoemaker- Executive Assistant; Katie Mulligan – Planning Section Manager; Taylor Gomez- Community Health Section Manager; Aravind Menon- Epidemiologist; Jacki Haley- Clinical Services Section Manager; Haleigh Eschliman- Home Visitation Supervisor; Erica Carpenter – Emergency and Environmental Health Supervisor; Akaela Lieth- Marketing and Communications Coordinator; Tana Fye – Fye Law office (TRPHD Legal Counsel).

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:49 PM as an in-person meeting in accordance with the Nebraska Open Meetings Act. As such, virtual participation (voting) is not allowed by board members. The virtual option (Zoom) is available for public participation. Board members and employees in attendance at roll call: Lynch, Hunter, Zarek, Thorell, Grams, Hoffman, Hofstetter, Krull, Streeter, Reiner, Dr. Robb, Hall; and employees representing J. Eschliman, Valenti, Shoemaker, Mulligan, Gomez, Menon, Haley, H. Eschliman, Carpenter, Lieth and Tana Fye (legal counsel) present.

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hunter noted the meeting notice publication has occurred in newspapers of record within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website.

Roll call completed by Shoemaker; 12 members present at the time of roll call.

APPROVAL OF AGENDA. Motion made by Krull, seconded by Zarek to approve agenda as presented.
Roll call vote, 12 ayes, 0 nays, Motion carried.

MATERIAL AVAILABLE ELECTRONICALLY PRIOR TO THE MEETING & AVAILABLE AT THE MEETING

- Committees
 - Finance Committee
 - 8.13.24 Finance Meeting Packet
 - Finance Committee Meeting Agenda 8.13.24
 - BOH Financials - for June 2024
 - Budget Proposal Template 2024-2025
 - 2024-2025 Budget Narrative
 - Finance Committee Meeting Agenda 7.18.24
 - BOH Financials – June 2024 (Preliminary)
 - BOH Financials – May 2024
 - Indirect Cost Rate Approval FY 2024-2025
 - Contract Log
 - Finance Committee Meeting Minutes
 - Policy Committee
 - August 2 2024 Policy Committee Meeting Minutes
 - Dress Code- Personal Appearance 1.18.24
 - Organization and Program Grievance 6.4.24
 - Policy Creation and Elimination 4.11.23
 - Standards of Excellence 4.11.23
- 6-24 Newsletter
- 7-24 Newsletter
- BOH August 13, 2024 Budget Agenda
- BOH August 13, 2024 Agenda
- BOH Meeting Minutes June 4, 2024 Budget Revision Hearing
- BOH Meeting Minutes June 4, 2024
- Strategic Plan Update August 2024

INTRODUCTIONS | ACKNOWLEDGEMENTS

J. Eschlman noted that Franklin County Public Citizen, Harlan County Public Citizen, Dentist, and Minority Representative all have open positions on the board. J. Eschlman welcomed Taylor Gomez to our team as the new Community Health Section Manager, and noted we look forward to the positive impact she will bring to our team.

Approval of Minutes from June 4, 2024 MEETING. Motion made by Nicole, seconded by Lynch to approve June 4, 2024 minutes as presented. **Roll call vote, 9 ayes, 0 nays, 3 abstain (Hofstetter, Krull, Reiner), Motion carried.**

Approval of Minutes from June 4, 2024 Budget Revision Hearing Meeting. Motion made by Streeter, seconded by Thorell to approve June 4, 2024 Budget Revision Hearing Meeting minutes as presented. **Roll call vote, 9 ayes, 0 nays, 3 abstain (Hofstetter, Krull, Reiner), Motion carried.**

DIRECTOR'S REPORT

Akaela Leith gave an insightful presentation on the role of social media in public health, highlighting its significant impact and why it's crucial for our outreach efforts. She also explained the importance of staying connected and provided information on how to access our social media links. Katie Mulligan presented an update on the TRPHD Strategic Plan. TRPHD has maintained this process, learned new techniques, and is working on a leadership transition. TRPHD will look at measurable progress for the next steps in the strategic plan.

Old Business

No old business

New Business

Finance Committee recommendation to approve Fiscal Budget for 2024-2025. Motion made by Lynch, seconded by Grams to approve Fiscal Budget for 2024-2025. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Motion to submit the budget workbook in its current form, which concludes that TRPHD is "in violation" of the lid law. Motion made by Zarek, seconded by Lynch to submit the budget workbook in its current form, which concludes that TRPHD is "in violation" of the lid law. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Finance Committee recommendation to approve May and June 2024 financial reports. Valenti discussed the finance committee meeting that occurred before this meeting and July 18, 2024, resulting in a recommendation by the committee for approval of May and June 2024 financial reports. Valenti provided an overview of financial reports. Motion made by Krull, seconded by Streeter to approve May and June 2024 financial reports. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Finance Committee recommendation to approve indirect cost rate of 33.68% for 2024-2025. Valenti discussed that the finance committee recommended approving the indirect cost rate of 33.68% for 2024-2025. Motion made by Lynch, seconded by Reiner to approve the indirect cost rate of 33.68% for 2024-2025. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Discussion on entering a contract with the Nebraska Department of Agriculture for a retail food program. J. Eschliman discussed the possibility of entering into a contract with the Nebraska Department of Agriculture to enhance Two Rivers Public Health Department's involvement in the retail food program. This initiative aims to help educate food businesses within the district on the necessary processes and regulations. The board consensus was to continue researching the option of engaging with the Nebraska Department of Agriculture to administer the retail food program.

Finance Committee recommendation to approve disposition of property for 2011 Dodge Van VIN: 2D4RN4DG1BR742118 and 2021 Patriot Trailer VIN: 4YMB2423MM003204. Motion made by Lynch,

seconded by Thorell to approve disposition of the following property: 2011 Dodge Van VIN: 2D4RN4DG1BR742118 and 2021 Patriot Trailer VIN: 4YMB2423MM003204. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Recommendation to approve the modifications to 100.4 Policy Creation Elimination, 115.2 Standards of Excellence and Code of Conduct, 315.1 Dress Code/ Personal Appearance, and 342.4 Organizational and Program Grievance. Mulligan reviewed the revisions to the policies per committee recommendations and board recommendations. Motion made by Thorell, seconded by Streeter to approve 100.4 Policy Creation Elimination, 115.2 Standards of Excellence and Code of Conduct, 315.1 Dress Code/ Personal Appearance, and 342.4 Organizational and Program Grievance. **Roll call vote, 12 ayes, 0 nays, Motion carried.**

Public Comment. The board accepted public comments.

Adjournment: Motion made by Lynch and second by Zarek to adjourn. The Two Rivers Public Health Department Board of Health meeting was called to adjournment by consensus at 7:50 PM by Hunter.

NEXT BOARD MEETING: October 1, 2024, at 516 W 11th St Suite 108B, Kearney, NE.

Respectfully submitted,



Nicole Thorell
Adhoc Secretary (AS/JE)