



June 4, 2024
Board of Health Minutes
Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dan Lynch-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X		Rick Zarek – Dawson County Commissioner
	X	Nicole Thorell –Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
X		Glenn Hofman – Gosper County Supervisor
	X	Daren Hatch – Gosper County Citizen
X	X	Cindy Boehler – Harlan County Supervisor
	X	Heath Hofstetter – Kearney County Commissioner
X		Rick Streeter – Phelps County Commissioner
	X	Cody Krull – Kearney County Citizen
	X	Lori Reiner – Phelps County Citizen
X		Dr. Brady Beecham – Physician
X		Dr. Jessica Robb – Veterinarian
	X	Dr. Katherine Goodwin – Dentist
	X	Dr. Mahesh Pattabiraman – Minority Representative
X		Melissa Hall PAC – Midlevel Practitioner

Also, present: TRPHD representatives: Jeremy Eschliman – Health Director; Andrea Shoemaker – Executive Assistant, Jesse Valenti – Finance Section Manager, Katie Mulligan - Planning Section Manager, Haleigh Eschliman – Home Visitation Supervisor and Tana Fye – Fye Law office (TRPHD Legal Counsel).

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:20 PM as a virtual meeting in accordance with the Nebraska Open Meetings Act. As such, virtual participation (voting) is allowed by board members. The virtual option (Zoom) is available for public participation.

Roll call completed by Shoemaker; 10 members present at the time of roll call in person.

APPROVAL OF AGENDA. Motion made by Lynch, seconded by Thorell to approve agenda as presented.
Roll call vote, 10 ayes, 0 nays, Motion carried.

INTRODUCTIONS | ACKNOWLEDGEMENTS

Meeting notices: Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available. Hunter noted the meeting notice publication has occurred in newspapers of record

within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website.

J. Eschliman noted a change to the Board of Health Meeting Schedule for 2024 with August board meeting moved to August 13, 2024.

MATERIAL AVAILABLE ELECTRONICALLY BEFORE THE MEETING & AVAILABLE AT THE MEETING

- Financial Packet
 - BOH Financials March/ April 2023 Finance Committee Meeting Agenda
 - Finance Committee Meeting Minutes 5.31.24
 - Budget Amendment Proposal Template 2023-2024
 - TRPHD Insurance Coverage Rate for July 2024
 - TRPHD Health Coverage Rate for 2024
 - Memo- Building Space Cost Allocation Plan
 - Buffalo County Board Tax Exempt 4.23.24
 - Finance Committee Meeting Minutes 4.30.24
- Policies Packet
 - 104.1 Distracted Driving- Moving to Department-Owned Vehicle Use (Delete)
 - 118 Board of Health Attendance
 - 202.5 Accounting Standards
 - 325.4 Employee Selection and Recruitment
 - 327.1 Employee Grievance
 - 337 Workplace Safety and Infection Control
 - Policy Committee Agenda 5.17.24
 - Policy Committee Minutes 5.17.24
- Budget Revision Packet
- 4.2.24 BOH Minutes
- 4.18.24 Executive Meeting Minutes
- 2024 BOH Meeting Schedule (Update)
- BOH June 4, 2024 Budget Revision Agenda
- BOH Meeting June 4, 2024
- BOH Strat Plan Update 6.4.24
- Current Work chart landscape 3.15.24
- Future Work Chart 4.2.24
- TRPHD UNK Survey 2024

Approval of Minutes from April 2, 2024 MEETING. Motion made by Zarek, seconded by Streeter to approve April 2, 2024 minutes as presented. **Roll call vote, 8 ayes, 0 nays, 2 abstain (Thorell, Scott), Motion carried.**

DIRECTOR'S REPORT

Aravind Menon reported on the results of the Community Health Survey by UNK Undergraduates. J. Eschliman reviewed the current work chart and shared his vision for the future direction. Katie Mulligan presented an update on the TRPHD Strategic Plan. TRPHD has maintained this process, learned new

techniques, and is working on a leadership transition. TRPHD will look at measurable progress for the next steps in the strategic plan.

Old Business

No old business

New Business

Nicole Thorell exited the meeting at 6:51 PM.

Executive Committee recommends ratifying the action to approve Jeremy Eschliman's 4% pay raise to be effective on March 17, 2024, instead of the previously discussed at the April 4, 2024, Board Meeting. Motion made by Lynch, seconded by Zarek to approve Jeremy Eschliman's 4% pay raise to be effective on March 17, 2024, instead of the previously discussed at the April 4, 2024, Board Meeting. **Roll call vote, 9 ayes, 0 nays, Motion carried.**

Finance Committee recommendation to approve Budget Revision for 2023-2024. Motion made by Lynch, seconded by Beecham to recommend Budget Revision for 2023-2024. **Roll call vote, 9 ayes, 0 nays, motion carried.**

Motion to approve March 2024 and April 2024 financial reports. Valenti discussed the finance committee meeting that occurred on May 31, 2024, resulting in a recommendation by the committee for approval of March and April 2024 financial reports. Valenti provided an overview of financial reports. Motion made by Streeter, seconded by Hoffman to approve March and April 2024 financial reports. **Roll call vote, 9 ayes, 0 nays, Motion carried.**

Motion to approve building space cost allocation plan. Valenti discussed that the finance committee recommended approving the building space cost allocation plan. Motion made by Zarek, seconded by Hoffman to approve of building space cost allocation plan. **Roll call vote, 9 ayes, 0 nays, motion carried.**

Motion to recommend approval of BCBS for Dental Insurance, continue with BCBS Medical insurance, and continue with Principal Vision Insurance. Valenti discussed that the finance committee recommended approving BCBS for Dental Insurance, continuing with BCBS Medical insurance, and continuing with Principal Vision Insurance. Motion made by Zarek, seconded by Hoffman to approve of BCBS for Dental Insurance, continue with BCBS Medical insurance, and continue with Principal Vision Insurance. **Roll call vote, 9 ayes, 0 nays, motion carried.**

Recommendation to delete distracted driving and approve the modifications to 105.5 Department-Owned Vehicle Use, 118 Board of Health Attendance, 202.5 Accounting Standards, 325.4 Employee Selection and Recruitment, 327.1 Employee Grievance, 337 Workplace Safety and Infection Control. Mulligan reviewed the changes to the policy per committee recommendations. Motion made by Streeter, seconded by Hoffman to delete distracted driving and approve 105.5 Department-Owned Vehicle Use, 118 Board of Health Attendance, 202.5 Accounting Standards, 325.4 Employee Selection and Recruitment, 327.1 Employee Grievance, 337 Workplace Safety and Infection Control. **Roll call vote, 9 ayes, 0 nays, Motion carried.**

Public Comment. The board accepted public comments.

Adjournment: Motion made by Hoffman and second by Lynch to adjourn. The Two Rivers Public Health Department Board of Health meeting was called to adjournment by consensus at 7:42 PM by Hunter.

NEXT BOARD MEETING: In person, August 13, 2024, at 516 W 11th St Suite 108B, Kearney, NE.

Respectfully submitted,



Nicole Thorell
Adhoc Secretary (AS/JE)